

# Team Spirit Risk Assessment Form

<b>Name:</b>	Ryan Hinton	<b>Date:</b>	16/09/20	<b>Venue:</b>	Shirley Jnrs
--------------	-------------	--------------	----------	---------------	--------------

(1) Activity	(2) Hazards/ situation Identified	(3) Persons at Risk	(4) Current Risk Factor (high, medium or low)	(5) Actions to be Taken to Minimize each Risk  ie: what action can you take to lower the level of risk	(6) New Risk Factor (high, medium or low)
Football	Hazards/objects in the participation area.	Children / Coach	Medium	Coaches to perform a visual check of the participation area before the session commences. Any hazardous objects to be removed from the area in a safe manor.	Low
Football	Hazardous equipment	Children / Coach	Medium	Coaches to perform a visual check of the equipment before the session commences. Any hazardous equipment to be removed from the area in a safe manor. All unsafe equipment to be reported to Ryan Hinton (Team Spirit School Co-ordinator) to ensure it is not used in another session	Low
Football	Children not turning up to session	Children	Medium	Coach to follow correct procedure for collection of children. Register to be taken at the beginning of the session. Any children who aren't at the session to be checked at school office to see if they were in school. If the child was in school but not at the club a phone call is to be made to parent to check on the location of the child unless their absence was reported previously.	Low

## Team Spirit Risk Assessment Form

Football	Injuries caused by activity	Children	Medium	Coach to plan appropriate sessions for the children. Children encouraged to wear shinpads and appropriate clothing for the session. Coach to be first aid qualified with a first aid kit available to them.	Low
Football	Children going to the toilet unsupervised	Children	Medium	If a child needs a toilet they are to be sent with a partner who can report back to the coach if an accident happens on the way to the toilet. Children to be given a time limit and must be back before that time limit is up. If the children aren't back by that time the coach needs to investigate why that is. All gates to be locked where possible to prevent any child leaving the site.	Low
Football	Collection of children at the end of the session	Children	Medium	Coach to ensure they can see parent before letting the child leave their supervision. Any child that is allowed to walk home alone must have parent's permission with a signed note. If there is a change of person collecting the child this must be communicated to coach beforehand. A phone call needs to be made to parent if this isn't the case.	Low
Football	COVID-19 – Virus passing from person to person	Children / Coach	High	The clubs are to be limited to a maximum of 15 spaces to allow for social distancing measures. Sessions are to be delivered outdoors where possible. Where possible stick to the 2-metre social distancing protocol and where this isn't possible we stick to the 1-metre+ social distancing rule putting other protective features in place as per the government guidance. Sessions to be carefully planned to allow for maximum social distancing whilst still maintaining fun and learning.	Medium
Football	COVID-19 – Virus passing from equipment to person	Children / Coach	High	Equipment will be cleaned regularly both within and after sessions. Sharing of equipment will be restricted where possible – where this isn't possible the equipment will be wiped down before being used by a different child.	Medium

## Team Spirit Risk Assessment Form

Football	COVID-19 – Coaches unaware of correct procedures/protocols	Children / Coach	High	Coaches to attend relevant training to understand new procedures put in place. Ryan Hinton (School Co-ordinator) to stay up-to-date with all new government guidance and sports governing body guidance and to update policies/procedures accordingly and report this to staff.	Low
Netball	Hazards/objects in the participation area.	Children / Coach	Medium	Coaches to perform a visual check of the participation area before the session commences. Any hazardous objects to be removed from the area in a safe manor.	Low
Netball	Hazardous equipment	Children / Coach	Medium	Coaches to perform a visual check of the equipment before the session commences. Any hazardous equipment to be removed from the area in a safe manor. All unsafe equipment to be reported to Ryan Hinton (Team Spirit School Co-ordinator) to ensure it is not used in another session	Low
Netball	Children not turning up to session	Children	Medium	Coach to follow correct procedure for collection of children. Register to be taken at the beginning of the session. Any children who aren't at the session to be checked at school office to see if they were in school. If the child was in school but not at the club a phone call is to be made to parent to check on the location of the child unless their absence was reported previously.	Low
Netball	Injuries caused by activity	Children	Medium	Coach to plan appropriate sessions for the children. Children encouraged to wear appropriate clothing for the session. Netball hoops are to be put in place before the start of the session by the coach if they are using them. Children are given safety briefing about the netball hoops; they are told not to touch the	Low

## Team Spirit Risk Assessment Form

				hoops unless asked to by the coach. Coach to be first aid qualified with a first aid kit available to them.	
Netball	Children going to the toilet unsupervised	Children	Medium	If a child needs a toilet they are to be sent with a partner who can report back to the coach if an accident happens on the way to the toilet. Children to be given a time limit and must be back before that time limit is up. If the children aren't back by that time the coach needs to investigate why that is. All gates to be locked where possible to prevent any child leaving the site.	Low
Netball	Collection of children at the end of the session	Children	Medium	Coach to ensure they can see parent before letting the child leave their supervision. Any child that is allowed to walk home alone must have parent's permission with a signed note. If there is a change of person collecting the child this must be communicated to coach beforehand. A phone call needs to be made to parent if this isn't the case.	Low
Netball	COVID-19 – Virus passing from person to person	Children / Coach	High	The clubs are to be limited to a maximum of 15 spaces to allow for social distancing measures. Sessions are to be delivered outdoors where possible. Where possible stick to the 2-metre social distancing protocol and where this isn't possible we stick to the 1-metre+ social distancing rule putting other protective features in place as per the government guidance. Sessions to be carefully planned to allow for maximum social distancing whilst still maintaining fun and learning.	Medium
Netball	COVID-19 – Virus passing from equipment to person	Children / Coach	High	Equipment will be cleaned regularly both within and after sessions. Sharing of equipment will be restricted where possible – where this isn't possible the equipment will be wiped down before being used by a different child.	Medium
Netball	COVID-19 – Coaches unaware of correct procedures/protocols	Children / Coach	High	Coaches to attend relevant training to understand new procedures put in place. Ryan Hinton (School Co-ordinator) to stay up-to-date with all new government guidance and sports governing body	Low

## Team Spirit Risk Assessment Form

				guidance and to update policies/procedures accordingly and report this to staff.	
Team Xtreme	Hazardous equipment	Children / Coach	Medium	Coaches to perform a visual check of the equipment before the session commences. Any hazardous equipment to be removed from the area in a safe manor. All unsafe equipment to be reported to Ryan Hinton (Team Spirit School Co-ordinator) to ensure it is not used in another session	Low
Team Xtreme	Children not turning up to session	Children	Medium	Coach to follow correct procedure for collection of children. Register to be taken at the beginning of the session. Any children who aren't at the session to be checked at school office to see if they were in school. If the child was in school but not at the club a phone call is to be made to parent to check on the location of the child unless their absence was reported previously.	Low
Team Xtreme	Injuries caused by activity	Children	Medium	Coach to plan appropriate sessions for the children. Children encouraged to wear appropriate clothing for the session. Coach to be suitably qualified in the sport they are delivering. Session to follow sports governing body's correct rules/policies/procedures. Coach to be first aid qualified with a first aid kit available to them.	Low
Team Xtreme	Children going to the toilet unsupervised	Children	Medium	If a child needs a toilet they are to be sent with a partner who can report back to the coach if an accident happens on the way to the toilet. Children to be given a time limit and must be back before that time limit is up. If the children aren't back by that time the coach needs to investigate why that is. All gates to be locked where possible to prevent any child leaving the site.	Low
Team Xtreme	Collection of children at the end of the session	Children	Medium	Coach to ensure they can see parent before letting the child leave their supervision. Any child that is allowed to walk home alone must have parent's permission with a signed note. If there is a change of	Low

## Team Spirit Risk Assessment Form

				person collecting the child this must be communicated to coach beforehand. A phone call needs to be made to parent if this isn't the case.	
Team Xtreme	COVID-19 – Virus passing from person to person	Children / Coach	High	The clubs are to be limited to a maximum of 15 spaces to allow for social distancing measures. Sessions are to be delivered outdoors where possible. Where possible stick to the 2-metre social distancing protocol and where this isn't possible we stick to the 1-metre+ social distancing rule putting other protective features in place as per the government guidance. Sessions to be carefully planned to allow for maximum social distancing whilst still maintaining fun and learning.	Medium
Team Xtreme	COVID-19 – Virus passing from equipment to person	Children / Coach	High	Equipment will be cleaned regularly both within and after sessions. Sharing of equipment will be restricted where possible – where this isn't possible the equipment will be wiped down before being used by a different child.	Medium
Team Xtreme	COVID-19 – Coaches unaware of correct procedures/protocols	Children / Coach	High	Coaches to attend relevant training to understand new procedures put in place. Ryan Hinton (School Co-ordinator) to stay up-to-date with all new government guidance and sports governing body guidance and to update policies/procedures accordingly and report this to staff.	Low